

Course Overview

In this 1-day course, you will learn the more intermediate features of Adobe Acrobat including how to convert technical documents to PDF files, enhance and control PDF content accessibility, customize PDF documents for interactive use online, and how to prepare PDFs for commercial printing.

Course Preparation

Prerequisite: *Acrobat - Level 1* or equivalent experience.

Course Topics

Creating PDFs from Technical Documents

- Creating PDF Documents Using Autodesk AutoCAD
- Measuring Technical Drawings

Enhancing PDF Documents

- Embedding Multimedia
- Optimizing PDF Files
- Enhancing PDF Document Accessibility

Creating Interactive PDF Forms in Adobe LiveCycle Designer

- Creating a PDF Form
- Adding Form Fields
- Creating Calculations
- Creating Buttons
- Tracking Forms
- Compiling Returned Forms
- Organizing Compiled Data

Preparing PDF Files for Commercial Printing

- Examining the Commercial Printing Process
- Creating PDF Files for Prepress
- Applying Color Management Settings
- Modifying Adobe PDF Settings for Prepress
- Previewing Printed Effects

Finalizing PDF Files for Commercial Printing

- Preflighting Documents
- Creating PDF/X, PDF/A, and PDF/E Compliant Files
- Creating a Composite
- Creating Color Separations